# PNW PARADISE

TABLE CAPTAIN TOOLKIT

Oso Slide Memorial Gala

JUNE 22ND 2019
SEATTLE MARRIOTT
WATERFRONT



## **EVENT INFO**

The Oso Slide Memorial Gala will take place on Saturday, June 22nd, 2019 at the Seattle Marriott Waterfront from 5 P.M. - 9 P.M. The evening will include a cocktail hour, dinner, entertainment, a Silent and Live Auction, a Raise the Paddle, and a Dessert Dash!

#### **TICKETS**

Tickets are \$150 and can be purchased on the website: www.slidememorial.com/ beginning in early April. Guests can purchase their own tickets. However, you are welcome to purchase a table for your guests though we do encourage you to let your guests know there will be a variety of opportunities for them to donate at the event.

#### TABLE CAPTAIN BREAKDOWN

As a Table Captain, you are helping the Oso Slide Memorial Gala Committee by inviting your family, friends and colleagues to join you in attending and supporting our gala on Saturday June 22, 2019.

START HERE: Your first step will be to make a list of everyone you know who might be interested in making a difference in our ability to raise money for our memorial and who would be able to join you at the event. We are counting on YOU to fill a table of 10 people, but don't stop there! We can always accommodate additional guests, so think big! Maybe team up with a friend to fill two tables.

We suggest you contact your full list of potential guests in at least two ways. For example, talk to people personally, and then send them a follow up email or note. Explain to them why you support this event and the Oso Slide Memorial Gala and invite them to join you in supporting with a donation at the event.

NEED HELP? If it's close to the event and there are still a few open spots at your table, please reach out to our event planner Sarah at sarah@gfsevents.org and we can seat guests without an assignment to your table.

### **FORMAL ATTIRE**

The Oso Slide Memorial Gala is a formal event so we ask that you and your guests dress in formal attire. Thank you.